

January 6, 2020  
VIA EMAIL AND MAIL

Frank H. Alessandrini, Chairman  
Town of Schaghticoke Planning Board  
290 Northline Drive  
Melrose, NY 12121

**RE: Professional Services Proposal  
Planning Board Viall Solar Review  
Town of Schaghticoke, New York**

Dear Chairman Alessandrini:

Laberge Group is pleased that you have requested this proposal to assist the Planning Board with an engineering review of the proposed Viall Solar Project located on Stillwater Bridge Road, Tax Map ID# 22.-1-7.1 for a Special Use Permit and Site Plan Review.

Based upon our understanding of the project at this time, we estimate that an escrow of \$7,000 is required to be established with the Town to cover our estimated fees. This estimated escrow amount is based on an Initial Plan Review \$5,000 and a Final Review (once): \$2,000.

Our initial plan review will include the following:

1. Review of Application;
2. Review of Parts 1 & 2 EAF ;
3. 1-Conference/Meeting with applicant/agent;
4. Technical Review of Preliminary Plans (once);
5. Review of Drainage & Utilities (once); and
6. Review of Other Reports (once).

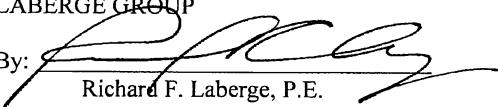
Our subsequent final review will be based upon revised documents received from the applicant/agent in response to our initial review.

The above estimate is based on a typical project with no major problems occurring throughout the review process and that the information requested from the applicant is submitted completely, in detail and in a timely manner. If problems occur during the review process or during construction, which begin to exhaust the escrow account previously established the applicant will be required by the Town to escrow additional funds prior to review proceeding.

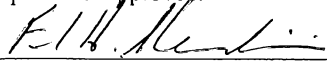
Should the Town request our services for construction observation; we may also require an escrow account be established prior to construction for the observation of infrastructure and utilities as well as any testing that may be required. This amount will be determined based upon project phasing and the developer's construction schedule.

Please notify us when you receive the escrow funds. The review process will not begin until the funds are received.

Very truly yours,  
LABERGE GROUP

By:   
Richard F. Laberge, P.E.  
President

Accepted and Approved:

  
Chairman Frank H. Alessandrini, Town of Schaghticoke Planning Board

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